



Digital Banking FAQs

How do I make a payment?

1. Log in to Online Banking or the Mobile Banking App.
2. Choose Transfer.
3. Choose Transfer and Pay.
4. In the first box that says FROM: Choose which account you'd like to transfer funds from.
5. You can add a new external account in this step. Scroll to bottom of accounts and you will see the option to ADD A NEW EXTERNAL ACCOUNT. Click here to ADD A NEW BANK ACCOUNT and choose either "Instant Verification" or "Manual Verification" based on your preference. Follow onscreen instructions to complete the process.
6. In the next box that says TO: Choose which account you'd like to transfer funds or make a loan payment to.
7. In the next box that says AMOUNT: Enter the amount you'd like to transfer.
8. In the next box that says FREQUENCY: Choose Once or the desired frequency.
9. In the next box that says DATE mm/dd/yyyy: Choose the date you'd like to transfer or when you'd like the recurring payments to begin.
10. Click CONTINUE to Review your transfer or payment.
11. Click MAKE TRANSFER if all the information is correct and you'd like to go ahead with your transfer or payment.